

SBSE Annual Meeting
June 24, 2003 Solar 2003
Austin, Texas

Minutes:

- Meeting started 4:03P
- Present (signed in):
 1. Harvey Bryan Harvey.Bryan@asu.edu
 2. Murray Milne milne@ucla.edu
 3. Evie Giovannopoulou giovanno@usc.edu
 4. Harold Hay Haroldrhay@aol.com
 5. Alfredo Fernandez afernand@bsu.edu
 6. Vanshi Gooje Vamshi.gooje@asu.edu
 7. Rashed K. Al Shaali alshaali@ucla.edu
 8. Vallie Miranda v-miranda@tamu.edu
 9. Larry Degelman larry@taz.tamu.edu
 10. Troy Peters tpeters@darkwing.uoregon.edu
 11. John Reynolds jreyn@darkwing.ujoregon.edu
 12. Khaled A. Al-Sallal k.sallal@uaru.ac.ae
 13. Angie Matt angelatmatt@yahoo.com
 14. Liliana Beltran lbeltran@archone.tamu.edu
 15. Pablo La Roche plaroche@ucla.edu
 16. Leonard Bachman Lbachman@uh.edu
 17. Margot McDonald mmcdonal@calpoly.edu
 18. Michael Garrison mgarrison@mail.utexas.edu
 19. Katy Janda kjanda@oberlin.edu
 20. Tara Hanby thanby@cs.com
 21. Victor Olgyay victor@ensargroup.com
 22. Jason Hainline Jason@ensargroup.com
 23. Nancy Foster nlfoster@swbell.net
 24. Aalok Deshmukh nlfoster@swbell.net
 25. Amarpreet Sethi sethi@asu.edu
 26. Nina Baird Nina.b@mindspring.com
 27. Sandra Mallory smallory@eworks.org
 28. Cenk Yavuzturk cyturk@uwyo.edu
 29. Steve Dent
 30. Alison Kwok
 31. Jim Wasley

1. **SCHOLARSHIPS:** Jim Wasley announced student scholarships: a) attend the SBSE retreat; b) attend and present at ASES Solar conference; and c) Agents of Change project support provided for the same. John Wiley & Sons (Amanda Miller) acknowledged and appreciated for their book donations to recipients of ASES best paper and best presentation awards

2. **NOMINATIONS, ELECTIONS:** Alison Kwok announced the slate of nominees for President-elect (Emad Affifi, SCAD; Alfredo Fernandez, BSU; Christopher Theis, LSU) and Treasurer/Secretary (Sandra Mallory, Environmental Works; Steve Dent, UNM)
3. **TREASURER's REPORT:** distributed.
4. **MEMBERSHIPS:** Membership year for 2003-2004 begins June 21. Renewal reminders. PayPal experiment for a year to encourage those who would like to pay membership by credit card.
5. **RESOURCES:**
 - a) Jeff Cook Legacy Project (Harvey Bryan): Substantial fund, collection of books, and slides left to ASU (disposition to be determined by trustees). There is a possibility to create CDs of the slides by ASU and SBSE might distribute at low cost. Also possibility of distributing Jeff's personal library. Kwok to follow up with letter from SBSE.
 - b) Fuller Moore slide collection (A. Kwok): Approximately 7000 slides (Aalto, structures) to be made available to SBSE in the Fall
 - c) Sun Angle Calculators (A. Kwok): 1000 produced 2 years ago and re-order made. Available for \$15 from SBSE. Income approximately \$4000 over two years.
 - d) Image Gallery CDs for teaching (A. Kwok): Approximately 15 CDs in collection coordinated by Bob Koester at BSU. Brings in approximately \$500/year. Alfredo suggested ordering before SBSE Retreat so faculty can pick up CDs at the retreat.
 - e) Curriculum materials (L. Bachman): still has archived files that used to be brought from retreat to retreat, which must be about 10 years old and should be updated.
6. **PEER REVIEW NETWORK** (W. Grondzik): Valuable resource for faculty promotion and tenure decisions. Process outlined and faculty are encouraged to contact Walter to establish the network of faculty that will write letters.
7. **NEWSLETTER** (A. Kwok for B. Haglund): Bruce thanks Diane Armpriest for all of her efforts (printing, mailing) while he was in London. Also, noted were the embedded links in the PDF electronic versions. Bruce received an ovation for his editing efforts and making operational the PDFs in electronic newsletter.
8. **INTERNATIONAL SCHOLARSHIPS** (W. Grondzik for N. Lechner): introduced 2 motions that have been proposed by N. Lechner.
 - a) Motion: Because of the high cost of membership (\$25) in developing countries, it is suggested that SBSE institute free membership. Discussion involved definition of "developing countries" and it is suggested to use the ISES definition.
 - Motion amended by J. Reynolds: electronic newsletter only
 - Motion amended by H. Hay: non-voting status

Motion passed unanimously: Affiliate membership will be free for members (faculty, design professionals, students) from developing countries, electronic newsletter notification, and non-voting status.

- b) Motion: One faculty member from a developing country will be granted a scholarship to the SBSE retreat. Discussion involved cost to SBSE of approximately \$350/year; definition of “developing countries” and it is suggested to use the ISES definition.
 - Motion amended by H. Hay to request money from the Jeff Cook trustees for the estate and to hereafter call it the Jeff Cook Retreat Scholarship.

Motion passed unanimously.

- 9. **WEBSITE** (Kwok for R. Marcial): Robert requests feedback on items for the website. He received an ovation for attendees complimenting his efforts on an attractive and cohesive website.

10. **RETREAT UPDATE:**

- a) 2003 Morgantown, IN (L. Bachman): retreat topic “Architecture as Pedagogy” takes place August 11-15. Presentations on Aug. 12, 14. Trip to Columbus on Aug. 13. No parallel session, yet there will be breakout sessions into groups of 6+ to develop concept maps. Schedule to allow lots of networking and personal interaction.
- b) 2004 Oregon Coast: will take place July 7-10 prior to ASES July 11-15 at the Sitka Art and Ecology Center. Theme will be “Architectural Research”. Content to be coordinated by A. Kwok; venue and logistics by GZ Brown. Reminder by J. Reynolds that workshops for ASES start on July 10, 11 and 15.
- c) 2005 Florida: to coordinate with ASES/ISES in Orlando. Fuller Moore volunteered to assist with some of the ground control, yet content and logistics coordinators to be selected.

11. **LONG-TERM PLANNING** (J. Wasley):

- SBSE to establish a strong connection with USGBC and keep SBSE at the forefront in green design.
- Increase resources with course outlines, syllabi, etc.
- Suggests appropriation for supporting expenses for SBSE activities (\$350 for Retreat Scholarship-developing country; \$250 for Tool Days; \$350 for Retreat Scholarship for invitation to bring in someone from the outside). Membership approved \$1000 of funds for this purpose. This is beyond student retreat scholarship support

12. **SBSE PARTNERSHIPS AND CO-SPONSORSHIPS** (W. Grondzik):

- a) Post-Occupancy Evaluation Conference-April 2004 on the grounds of Windsor Castle, abstracts due in September. Coordinated by one of our members, Sue

Roaf of Oxford Brookes University. Several SBSE members on technical committee.

- b) Tool Days: SBSE has been a co-sponsor for Tool Days at the NBM in WDC 2001, Patagonia in Reno 2002 and Solar Decathlon in Austin 2003. Two Tool Days were held in the UK coordinated by Bruce Haglund at ARUP in the Bristol and Manchester offices.
- c) ARCC: Synergistic relationship with Architectural Research Centers Consortium 3 SBSE members are on the ARCC board (Grondzik, Kwok, Rifki).

13. MISC. ITEMS

- a) \$230 spent on the SBSE banner to be shown at the ASES conference. Kudos to Robert Marcial for the design and production of the banner.
- b) Business cards are under preparation and production which will contain our logo, mission, and URL to be passed out by officers.
- c) V. Olgyay suggests working with USGBC at their convention.

Meeting adjourned 5:35P